

**Scrutiny Standing
Panel Agenda**



**Safer, Cleaner, Greener Scrutiny Standing Panel
Tuesday, 7th January, 2014**

You are invited to attend the next meeting of **Safer, Cleaner, Greener Scrutiny Standing Panel**, which will be held at:

**Committee Room 1, Civic Offices, High Street, Epping
on Tuesday, 7th January, 2014
at 7.30 pm .**

**Glen Chipp
Chief Executive**

**Democratic Services
Officer**

Adrian Hendry, Office of the Chief Executive
email: democraticservices@eppingforestdc.gov.uk Tel:
01992 564246

Members:

Councillors Mrs J Lea (Chairman), Mrs H Brady (Vice-Chairman), K Avey, R Butler, Mrs T Cochrane, G Chambers, L Girling, Ms Y Knight, S Murray, Mrs M Sartin, Mrs P Smith and P Spencer

SUBSTITUTE NOMINATION DEADLINE:

18:30

1. APOLOGIES FOR ABSENCE

2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Head of Research and Democratic Services) To report the appointment of any substitute members for the meeting.

3. DECLARATIONS OF INTEREST

(Head of Research and Democratic Services). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before

an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

4. NOTES OF THE LAST MEETING (Pages 3 - 8)

To agree the notes of the last meeting held on 28th October 2013.

5. TERMS OF REFERENCE AND WORK PROGRAMME (Pages 9 - 14)

(Chairman / Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

6. NORTH ESSEX PARKING PARTNERSHIP - UPDATE

To receive a verbal update on the workings of the North Essex Parking Partnership, on what their duties are and on what they are not allowed to do or cannot undertake due to budgetary constraints.

7. NOTES OF THE NEPP JOINT WORKING COMMITTEE (Pages 15 - 72)

To receive the agenda of the NEPP Joint Working Committee on street parking dated 31 October 2013 and the minutes dated 8 August 2013.

8. NOTES OF THE IAA MEMBER WORKING GROUP MEETING (Pages 73 - 76)

To receive the (unapproved) notes of the Inter Authority Agreement (IAA) Member Working Group meeting dated 24 October 2013.

9. LOCAL HIGHWAYS PANEL NOTES OF MEETING (Pages 77 - 82)

At the last meeting of this Panel the notes of the Highways Panel meeting held on 5 September were on the agenda. We now have the draft minutes of the Local Highways Panel meeting held on 21 November 2013 (attached) for information.

10. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

To consider which reports (if any) are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.